**MINUTES**

**TURBEVILLE TOWN COUNCIL MEETING**

**February 8, 2022**

**6:30 p.m.**

**Members Present:** Mayor pro-tem Herbert Mims, Councilmembers Albert Mobley,

Judy Coker, and Doyl Gray

**Others Present:** Town Clerk Kaitlin Alexander, Town Administrator Bill Taylor,

 Town Utility Director Ellis Evans, Town Inspector Curt Whaley,

Clarendon County Councilman Benton Blakely, Jenna Windham,

and Tammy Hicks

1. **Mayor pro-tem Mims** called the town council meeting to order at 6:30 pm and declared that a quorum was present. **Councilmember Gray** offered the invocation.
2. A motion was made by **Councilmember Gray** to adopt the meeting agenda as presented**.** The motion was seconded by **Councilmember Mobley** and passed by unanimous vote.
3. **Mayor pro-tem Mims** asked if anyone was present who wished to address council. **Jenna Windham** stated there will be an abbreviated Puddin Swamp Festival this year. She stated the committee is proposing to have a parade for the festival on Friday, April 8th and will have a contest for citizens of the town to decorate the lamp posts in Turbeville. Mrs. Windham said the parade would be after 5:00 pm and afterwards people could go to Town Square.
4. County Councilman **Benton Blakely** stated that the Ruritan Club needs members and that their funds are down. He said he spoke with Mayor Turbeville about preparing a contract between the Town of Turbeville and the Clarendon County Recreation Department to allow the county to make updates to the recreation field in Turbeville. He also stated that Dorn Smith is pushing for a library in the Town of Turbeville and is wanting someone from Clarendon County to man the facility.
5. **Mayor pro-tem Mims** introduced for council’s consideration the minutes from the January 11, 2022, regular council meeting. A motion was made by **Councilmember Coker** to approve the minutes as written. The motion was seconded by **Councilmember Mobley** and passed by unanimous vote.
6. **Mayor pro-tem Mims** introduced the second reading of **Ordinance No. 2022 – 01. An Ordinance to Amend Certain Planning and Zoning Fees. Councilmember Gray** stated he hated to see the Town go up on any fees. **Councilmember Coker** said she did not want the town to fall further in the hole if the fees stayed where they were. Administrator Taylor stated the town does not receive these permit requests very often. **Councilmember Coker** replied and said that if these are rare then she does not see a problem with amending the fees. A motion was made by **Councilmember Gray** to approve the second reading of this ordinance. The motion was seconded by **Councilmember Coker** and passed by unanimous vote.
7. **Mayor pro-tem Mims** introduced for council’s consideration the appointments to the Planning Commission. Mims stated the town needs two more seats. Sonya Rickets and Renea Carter had been recommended by Mayor Turbeville. **Councilmember Gray**  recommended Tammy Hicks and **Mayor Pro-tem Mims** recommended Becky Keefe. A motion was made by **Councilmember Mobley** to appoint Tammy Hicks and Sonya Rickets to the Planning Commission. The motion was seconded by **Councilmember Gray** and passed by unanimous vote.
8. **Mayor pro-tem Mims** introduced for council’s consideration the request for approval for the organizing committee to conduct this year’s 2022 Puddin’ Swamp Festival. A motion was made by **Councilmember Coker** to approve the 2022 Puddin Swamp Festival. The motion was seconded by **Councilmember Gray** and passed by unanimous vote.
9. **Mayor pro-tem Mims** introduced for council’s consideration the request for advertisement in the Guide to Clarendon County publication. A motion was made by **Councilmember Gray** to put 1/8th of a page advertisement in the Guide to Clarendon County publication. The motion was seconded by **Councilmember Coker** and passed by unanimous vote.
10. **Mayor pro-tem Mims** introduced for Council’s information the financial report and asked if anyone had any questions. **Councilmember Gray**  asked how much the Town of Turbeville had in CDs. Administrator Taylor said the auditor would be at the next town council meeting in March. Town Clerk Alexander stated that a few bills that were paid in December 2021 should have been paid in January 2022 and this would have affected the financial report.
11. **Mayor pro-tem Mims** introduced for council’s information the comparison of building permit fees. **Mims** asked why the Town of Turbeville would want to charge more for permit fees than a bigger town. Inspector Whaley stated that bigger towns have more building permits that they receive fees on and that they do not have to make as many trips as smaller towns. **Councilmember Gray** stated the fees look fairly similar to those in other towns. Inspector Whaley responded that the chart does not show how much the Town of Turbeville’s building department is losing. **Councilmember Gray** asked Inspector Whaley why a plumber would need to get a permit and Inspector Whaley stated that the permit would be to protect the homeowner. He said that permits make sure that the job is done right and done in a timely manner. Inspector Whaley stated that the inspector looks at the license that is listed on the permit and makes sure they are properly licensed, insured, and bonded. **Councilmember Gray** said he did not agree with having to purchase a demolition permit or having to purchase a permit to work on your own house. **Councilmember Coker** stated there are certain permits that are used more than others. **Councilmember Gray** stated he would like to have a workshop to further discuss these fees. Administrator Taylor said that he’d be glad to work with the council on such a work session.
12. **Councilmember Gray** asked Administrator Taylor if he knew what the town was going to do about the beauty shop in the building on the town square. Administrator Taylor said he reviewed all of the available documents and found where council voted on buying that property and found the deed but was unable to find any separate agreement or arrangement regarding the beauty shop. He said originally a proposal was made to lease that property. He said that he’s share that information with the council, and it could decide how it would like to handle the situation.
13. Administrator Taylor asked Council to fill out the Needs Assessment Surveys from the Santee Lynches Regional Council of Governments
14. There being no further business, **Councilmember Coker** made a motion to adjourn. The motion was seconded by **Councilmember Mobley** and passed by a unanimous vote. The meeting was adjourned at **7:45 pm.**

Respectfully submitted,

**Kaitlin Alexander**

Town Clerk